
Dawn's Local Moving Check List



2 Months before the move

- Establish a time line for the move.
- Invite three or four moving companies to access the volume of your household goods and obtain quotations.
- Compare the quote carefully taking into account of the reliability and reputation of the companies.
- Do not select your mover based on lowest price
- Choose the moving company and confirm the pack and move dates

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1 Month before the move

- Take an inventory of everything in your house (this includes writing down the serial numbers of all electronics and appliances for insurance purposes)
- Decide what you are keeping, giving away, selling or throwing out
- Organize a garage sale to sell those items that you can
- Choose a charity for the items you are donating
- Call utility companies to inform them the cut-off date for the power/water/cable etc. and also to get connection of these services at the new house.
- Arrange for your mail to be forwarded to your new address.
- Arrange for your medical, dental and other health records to be transferred to your new doctor (if you are changing doctors)
- If you have children, start arranging the transfer of their files to their new school
- Get pre-supply from your mover for self-packing/sorting.
- Notify friends and associates of your move and your new address
- Have your address changed for all of you're: bank accounts, magazine subscriptions, credit cards, tax forms, insurances etc.
- Start packing the rooms that are used least (basements, storage areas, attics, guest rooms, etc.?)

1 Week before the move

- Start packing in earnest! Get yourself organized by labelling each box with its contents and keep a master list on yourself
- Re-confirm with your mover of the packing/moving dates.
- Notify newspaper subscription
- Finish up major sorting and selling of the unwanted items
- Make a detailed map of the directions from your old place to your new address so that the movers will not get lost? make sure your cell phone number is on it
- Confirm babysitters/pet sitters

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Day before the move

- Pack your personal travel bag? it should include all of the items you are taking in your car such as all valuables (jewellery, important documents, personal garments, an overnight bag)
- Reconfirm time with movers of their arrival time

Moving Day

- Take readings from all your utility meters!
- Be present while movers are packing loading the truck

SIT BACK AND RELAX, if Dawn International Relocation Pte Ltd. is doing your packing.